

St. David's Episcopal Church

Vestry Meeting

July 19, 2017

Present: Mary Esther Arthur, Pat Hodde, Kathy Kent, Lee Moody, Mike Roehrer, Christine Rudolphi, John Simonelli, Dale Pappas-Wilhelm, Irene Williams

Excused: Pat Hodde

A quorum was established by Warden John Simonelli and the meeting was called to order at 7:01 p.m. The opening prayer was led by Mr. Simonelli. Mr. Stanton led the spiritual moment recounting his experiences visiting his Uncle that was a Trappist Monk, the powerful influence of the one visit in particular where he was invited to participate in an evening service. There was a brief discussion of Thomas Merton, his writings and influences.

OPPORTUNITIES

“The Three Ships”: Membership, Discipleship and Stewardship

Latest Listening from the Congregation:

- Mrs. Pappas-Wilhelm and Ms. Trevisan both received compliments from members of the congregation about the Rev Mueller and his sermons. Compliments also extended to Morning Prayers and our own “guest preachers”. Mr. Simonelli notes that this Sunday Rev. Robert Kriesat will be our supply priest.

Going Local

Mrs. Williams presented the minutes from the Going Local Committee:

- The committee believes that it is time to take a step back. The idea is still not resonating with most of the congregation and the approach has gone stagnant. The spirituality of the process seems to be missing. Mr. Simonelli commented that we continue to be a missional church and that is included in the profile we have submitted to the diocese.
- We should not give up on the desire to be part of our community and St. David's will continue to participate in local things like the upcoming K-Fest. If there are other events where St. David's can be present, please let the committee know. We will need to have some help with K-Fest.
- Mr. Moody inquired if Kinnelon Conserves may need people.

Stewardship Commission Update:

- Parish BBQ scheduled for August 9th. Need a sign-up sheet so we have the number of people attending to have enough dessert and sides.
- The 2017 Stewardship letter and tri-fold have been crafted and approved by Stewardship. The next step is to submit them to the Vestry for approval and then sent out.

Out Reach Update:

- Mrs. Pappas-Wilhelm provided the Outreach Commission update.
 - Community Garden
 - The Committee continues to investigate community gardens and visited St. Michael's in Wayne. Information gathering, conversations and discernments continue. There is also a visit planned to the Chester Herbal Gardens. Monies may be available through the diocese.
- The Outreach Commission has recommended that we do not take on any additional grocery card recipients until they can learn more about our present recipients.
- Next Meeting is August 6th.

Transition Update

Parish Profile

Mrs. Arther reported that the Parish Profile Committee continues to meet and interview parishioners.

OPERATIONS AND ACTIONS

- **Agenda Approval**
Mr. Simonelli made a motion to approve the July agenda. Mr. Roehrer seconded the motion. All voted to approve.
- **June 2017 Minutes Approval**
Ms. Trevisan made a motion to approve the June minutes. Mr. Roehrer seconded the motion. All voted to approve.

Thanksgivings

Thanksgivings were offered for Ms. Rudolphi for the photo album made for Rev DeSmith, for Mr. Stanton for the audio entertainment at the reception, and for all those that helped make the reception a success. Mr. Simonelli indicated that there were about 90 people at the reception. Rev. DeSmith was very grateful for the generosity of the ERD gift.

Thanksgivings were also offered for the participants and leaders of Morning Prayer Services - to Mr. Nieves for preaching and Ms. Trevisan for leading morning prayer. Many noted the steady Sunday attendance. Morning Prayer will be on August 6th lead by Mrs. Moody with preaching by Mrs. Arther. On Sunday, September 5th, Mr. Simonelli will lead Morning Prayer with Mr. Stanton preaching.

Treasurer's Report

The June 2017 Operating Statement was presented. Highlights include:

1. Pledge income of \$15,829 included two pledges paid completely though the end of the year.
2. Plate income of \$988 included visitors from Rev. De Smith's s last Sunday.
3. AA income of \$340.00 included rental for a special evening event.
4. Rector's business expense of \$333 included May and June.
5. FICA/SECA tax of 4159.00 included Rev. DeSmith' s second quarter payments.
6. Ground maintenance of \$94.00 was for new watering equipment.
7. Building and maintenance of \$527 includes:
 - a. \$19.00 Lowes
 - b. \$73.00 Pest Spraying
 - c. \$ 115.00 Quarterly pest spraying of Rectory
8. Technology and systems of \$165.00 for work done on Rev. DeSmith' laptop in May.
9. Cash Summary Page: \$1,588.00 total donations made to David's retirement gift.

It was also noted that as the sidewalk is completed, funds were removed from the investment account to pay the contractor. There were also charges for the cost of the replacement motor for the furnace which Mrs. Arther will update in August.

QuickBooks Financial Reports:

St. David's Balance Sheet and the P/L statement for June 2017 were presented and reviewed.

The mid-year Parishioner Pledge and Donation statements are still being processed. While the pledge information is fairly straight forward, the miscellaneous donations are more complicated to track. Mrs. Hook is working on the details with Ed Horton.

Ms. Trevisan made a motion to accept the Treasurer's Report and QuickBooks statements. Mrs. Pappas-Wilhelm seconded. All voted to approve.

Property Report

Mr. Roehrer reported the following:

- Sidewalk repair is completed.
- Mr. Roehrer offers Thanksgiving for the excellent work completed by Jim Caputo in replacing the windows at Rectory. No leaks and installed correctly. He recommends also that St. David's send a note of thanks from St, David's.
- The June 24th Rectory walk-through generated a number of items of minor nature. Rev. DeSmith and Mr. Alden made many improvements.
- Mr. Roehrer will be meeting with Tri-County to measure the skylights to get a quote for replacements.

Music Director Update

Mrs. Kent reports that a search committee has been formed and consists of Mr. Kent (chair) Mrs. Ludwig, and Mr. Moody. Mrs. Moody will act as interim Music Directory as the search continues. The job has been posted on Facebook, American Guild, Craig's List and the Diocesan website as well. Children's program was removed from

advertisement. No viable candidate at this time. Resumes will be coming to the Parish Administrator and through Facebook. Mr. Kent will review.

Transition Update

Parish Profile

Mrs. Arther reported that the Parish Profile Committee continues to meet and interview parishioners. 87 interviews are needed. 37 are completed. People have been very forthcoming and thoughtful and honest in their meetings.

Transition Team

Still have only those first three applicants. Any direct applicants still need to be vetted by the Diocese.

New Business

Eagle Scout Project

Ms. Williams reported that there is a young man interested in looking for an Eagle Scout project at St. David's. If he finds a project, he will still need it approved by his troop leadership.

Office Mayhem

The building suffered a lightning strike during an evening storm on Monday, July 17th. On Tuesday, July 18th, there was no power for the office end of the building and the alarm was sounding with the loss of power. The following items were impacted:

- Tripped breaker
- Dead modem - new modem from Optimum was required.
- GCS Computer consultants were needed to get the office back on-line.
 - Surge protectors installed on Parish Administrators computer.
 - HP Printer is not recoverable – GCS can replace.
 - Rev. DeSmith's lap top may not be salvageable.
- A.C. Doughtry came and inspected panel and found to be operational. They will submit reports to the Parish Administrator.
- Blown speakers in office replaced by those from Rev. DE Smith's office.

Disposition of Surplus Funds from Rev. DeSmith's Reception

As the reception costs were less than expected, there is a balance of donations of \$1,424.43 from three particular donors. The donors indicated that the funds should be kept and restricted for Outreach. Mr. Moody made a motion to accept the donor's proposal and keep the funds for Outreach. Mr. Rohrer seconded. All voted to approve.

Lease Updates

Music Together: Mr. Simonelli indicated that they have to cut out one day at a loss of \$30.00 per month.

AA Wednesday Meeting

The Wednesday Group has been more successful than anticipated and consequently they have upped their donation to \$100.00 a month.

Vestry Clerk

Mrs. Harbinsky has volunteered to act as interim clerk.

Lifeline Screening

Scheduled for November 4th. Mrs. Moody will coordinate the event. Ms. Rudolphi made a motion to approve the screening, Ms. Trevisan seconded the motion. Mr. Stanton abstained, the remaining members voted to approved.

August 2017 Calendar

Several changes were made to the calendar. A motion was made to approve the calendar as amended. All voted to approve.

The meeting completed at 8:45 and ended with the Lord's Prayer.

The next Vestry meeting is Wednesday, August 16, 2017 at 7:00 p.m. in the Skylight Room or the Choir room if A/C is needed. Mrs. Doris Snyder will lead Dwelling in The Word.

Respectfully submitted,

Christine Rudolphi, Clerk