

# St. David's Episcopal Church

## Vestry Meeting

August 16, 2017

**Present:** Mary Esther Arthur, Mary Harbinsky, Pat Hodde, Kathy Kent, Lee Moody, Mike Roehrer, John, Simonelli, Marty Stanton, Jennifer Trevisan, Dale Pappas-Wilhelm, Irene Williams

**Excused:** Christine Rudolphi

Warden John Simonelli established a quorum and the meeting was called to order at 7:00 p.m.

Ms. Williams made a motion to appoint Mary Harbinsky as clerk of the Vestry. Mrs. Pappas-Wilhelm seconded the motion. The motion carried.

Doris Snyder opened the meeting with prayer. Mrs. Snyder led the Vestry in Dwelling in the Word using John 17. Two key points she made were this passage is a prayer for Jesus' disciples and all believers. Jesus knows God. They know Jesus and therefore know God. Ms. Snyder was thanked for leading dwelling in the word.

The handout from the February Vestry retreat was distributed.

## OPPORTUNITIES

### "The Three Ships": Membership, Discipleship, and Stewardship

#### Latest Listening from the Congregation

- The memorial garden is totally overgrown. Ms. Williams will contact someone she knows about the cost of cleanup. We will need volunteers to maintain the garden after the cleanup.
- Positive responses have been received regarding Rev. Mueller.
- The congregation has expressed appreciation for how well the Transition Team is keeping them informed.
- When are we going back to two services?
- Mr. Simonelli commented on the increased attendance during the summer.

## Discipleship

- A motion was made by Ms. Williams to participate in K-Fest and pay the \$25 fee. Ms. Trevisan seconded the motion. The motion carried.

## Going Local

Mr. Simonelli noted that our continuing with the going local process is a part of our transition profile, and that Ms. Trevisan had written Deborah Drake that our process is temporarily on hold during this time of transition.

## Stewardship Commission Update:

- August 20<sup>th</sup> is the farewell coffee hour for Christine Rudolphi. She will be presented a plaque.
- The parish bar-b-que was a success.
- The Thrill of the Grill will be Sept. 9<sup>th</sup>. The ad was in the Trends today.
- The Beefsteak and Silent Auction will be October 28<sup>th</sup>.
- Mr. Simonelli reported the inability to find a workable date for the one-man show *The Christmas Carol*. We will try again next year.
- The Vestry on duty list was passed and all Sundays through the end of the year have been covered.
- The Stewardship letter and tri-fold were discussed. Mr. Moody stated the letter was especially good.
- Mr. Moody moved to approve the Stewardship letter and tri-fold. Ms. Williams seconded the motion. The motion carried.
- There will be a potluck brunch on Sept. 10<sup>th</sup> for Reunion Sunday.
- Stewardship will provide a brunch for Stewardship Sunday on Sept. 24<sup>th</sup>
- Mr. Stanton moved to repurchase the spare computer from Mr. Simonelli for \$750. Ms. Williams seconded the motion. The motion carried.

## Thanksgivings:

- Thanksgivings were offered for Nancy Moody for ensuring we will have music.
- Thanksgivings were offered for Mary Harbinsky for offering to be the Vestry clerk.

- Thanksgivings were offered for Christine Rudolphi for all her years of cheerful service.
- Thanksgivings were offered for Guy Baskinger for spending his entire vacation remodeling the bathroom in the Sexton's house.

## Operations and Actions

- **Agenda Approval**  
Mr. Stanton made a motion to approve the agenda. Ms. Trevisan seconded the motion. The motion carried.
- **July 2017 Minutes Approval**
- Corrections to the Minutes:
  1. Jennifer Trevisan attended the meeting.
  2. Page 2 Next Meeting is August 8<sup>th</sup>. (Not August 6<sup>th</sup>)
  3. On Sunday, September 3<sup>rd</sup> (not 5<sup>th</sup>), Mr. Simonelli will lead Morning Prayer with Mr. Stanton preaching.
  4. Page 3 The contractor was Bob Barone not Jim Caputo
  5. Page 4
    - a. Under Parish Profile: 37 are scheduled (not completed).
    - b. Balance of donations \$1,444.43 (not \$1,424.43)
- Ms. Trevisan moved to approve the minutes as amended. Ms. Williams seconded the motion. The motion carried.

## Treasurer's Report

- The repair to the furnace motor was completed with the replacement of the fan assembly. The cost was \$755.

## QuickBooks Financial Reports:

- Bonnie Hook has just about finished the pledge statements covering only amount of pledge. They will be mailed soon.
- Mrs. Kent made a motion to accept the Treasurer's Report and QuickBooks statements. Mr. Moody seconded the motion. The motion carried.

## Property Report

Mr. Roehrer reported the following:

- Tri-County can replace the two skylights for \$5,800. The skylights have to be custom fabricated. Tri-County would require a \$2,800 deposit.
- The deposit would come from the Bishop's Church Extension Fund and Adopt a Project.

- We have at least a year after the installation of the new skylights to apply for a Ward J. Herbert grant.
- The Air Conditioner in classroom #2 needs to be replaced. In the spring the after school program was promised a new air conditioner in that room because the old one died.
- Guy Baskinger took a vacation from Aug. 1-7<sup>th</sup>.
- The rectory will need either a new carpet in the Living room or the floors refinished if there is hardwood before a new occupant moves in.
- A boy scout working towards his Eagle Scout rank is in discussion of a possible project.

#### Actions taken:

- Mr. Roehrer made a motion to sign a contract with Tri-County to replace the two skylights in the large skylight room for \$5,800 with \$2,800 due at signing. Ms. Williams seconded the motion. The motion carried.
- Mr. Roehrer made a motion to replace the air conditioner in classroom #2 for up to \$375. Mrs. Pappas-Wilhelm seconded the motion. The motion carried.

## Outreach

Mrs. Pappas-Wilhelm reported the following:

- At the August 8<sup>th</sup> meeting the area of a possible community garden was walked and discussed.
- Issues concerning the neighbors we are assisting were discussed. The Outreach Committee will have a meeting to study the situation.
- Mrs. Snyder will be at the September Vestry meeting to speak about outreach issues.

## Music Director Update

Mrs. Kent reported a candidate for the position will have an audition with the choir August 17<sup>th</sup>. Mr. Moody provided information on the candidate, Abigail Schumer.

## Transition Update

- Mr. Simonelli reported on his discussions with Canon Jacobs regarding the process.
- Mrs. Arthur reported the profile committee has almost finished their interviews.
- There will be a small group meeting Sunday, August 27 on the profile.

- Finishing the profile is the next step in the process.
- The profile committee hopefully will have the profile for the September Vestry meeting.

## Calendar

- The yearly calendar needs to be adjusted for the rest of the year to show one service.
- The Mutual Ministry review is scheduled for Feb. 17, 2018
- Changes to the September 2017 calendar are:
  1. Potluck brunch Sunday, Sept. 10<sup>th</sup>
  2. Merry Hart is at 11 a.m.
- A motion was made by Mr. Stanton to approve the September calendar as amended. Mr. Moody seconded the motion. The motion carried.

Mr. Moody said we are doing a wonderful job keeping the ship sailing during this time.

The meeting completed at 8:55 and ended with the Lord's Prayer.

The next Vestry meeting is Wednesday, September 20, 2017 at 7:00 p.m. in the Skylight Room or the Choir room if the A/C is needed.

Respectfully submitted,

Mary Harbinsky, Clerk