

St. David's Episcopal Church  
Vestry Minutes  
June 19, 2019

**Present:** Mary-Esther Arther, Mary Harbinsky, Pat Hodde, Bonnie Hook, Kathy Kent, Nancy Moody, Jon Richardson, Mike Roehrer, John Simonelli,  
**Excused:** Marty Stanton

The Rev. Jon Richardson called the meeting to order at 6:56 p.m. and declared a quorum.

Nancy Moody opened the meeting with prayer.

### Inspirational Moment

Bonnie Hook shared her experience restoring a Louis Comfort Tiffany stained glass window. She told and illustrated Tiffany's process of plating glass to create depth and add design in his windows. Mrs. Hook opened a new understanding of working with stained glass. She shared the quote, "Color to the eyes is like music to the ears."

### June Agenda

Mrs. Harbinsky moved to approve the agenda as presented. Mrs. Arther seconded the motion. The motion carried.

### Minutes

- Change *are* to *is* in inspirational moment to read, ... the need for organ transplant donations is ...
- Add *Others appreciated the way we processed.* to item 1 of listening to the congregation.
- Remove *at Cedar Crest* from the Wine and Cheese Pairing.
- Add" to Thanksgivings.
- Under QuickBooks report change mentor to consultant.
- The next Vestry meeting will be June 19<sup>th</sup> instead of June 24<sup>th</sup>,
- Mr. Simonelli moved to approve the minutes as corrected. Mrs. Arther seconded the motion. The motion carried.

### Listening from the Congregation

No comments were heard.

### Outreach

Mrs. Harbinsky reported on the Outreach committee meeting.

- A letter was received from North Porch.

- North Porch has indicated a need for sanitary supplies.
- Another voucher disbursement will be made in July or August.
- The Linus Project resulted in 17 blankets.
- Rev. Richardson is reaching out to potential Outreach guest speakers.

## Thanksgivings

- To Michael Kidney for connecting a second speaker in the church.
- To Rich and Bonnie Hook for helping move the Rector's office.
- To everyone who has turned in their Time and Talent forms.
- To everyone who contributed to the Linus Project.
- To the choir for their contribution each Sunday and Sal for his direction and musicianship.
- To Ed Horton and Caroline Mossip for representing our congregation as David P. Hegg award recipients.

## QuickBooks

Mrs. Hook reported.

- The \$200 listed as a Silent Auction expense was the deposit for the beefsteak dinner.
- Mrs. Moody moved to approve the QuickBooks report. Mrs. Kent seconded the motion. The motion carried.

## Treasurer's Comments

Mrs. Arther reported that we are on budget for year-to-date.

## Method: donor CRM

The Rev. Richardson reported:

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- CRM is a customer resource management application used by non-profits.
- It is able to generate an e-mail statement after every donation.
- It will cost \$300 a year to subscribe.
- Gill will be able to input date significantly relieving Mrs. Hook.
- CRM will contribute to transparency.
- CRM comes with a 30-day trial period.
- Mrs. Hodde moved to approve \$300 to subscribe to CRM. Mrs. Harbinsky seconded the motion. The motion carried.

## Point of Order Question

The question was raised do expenditures require a roll call vote. After discussion the Vestry consensus was roll call votes will only be taken if an expenditure item does not receive a unanimous vote.

## Willing Hands

Rev. Richardson advised the Vestry Willing Hands will begin shifting rooms soon. The process began with the rector's office.

## Church Security

The Rev. Richardson discussed how public places have increasingly become targets. He provided a paper for the Vestry to read and consider for future discussion and action. Actions requiring immediate action:

- Offerings are to be locked in the safe after the Sunday morning services.
- The Office entrance must remain locked on Sunday mornings.
- All church leaders must complete Safe Church Training. The Vestry is asked to have this training completed by the August meeting.

## Staff Performance Reviews

Mr. Simonelli reported that some responses are outstanding. He reminded the Vestry that any comments will be confidential.

## Celebration of New Ministry

The bishop will come Thursday September 12<sup>th</sup> at 7 p.m. for the celebration of our new ministry with Rector Jon Richardson.

## Plumbing Expenses

The septic tanks at the rectory and sexton's house required pumping. The rectory pumping cost \$265 and the sexton's \$300. The payment will come from the Alice Whitehead bequest. Mrs. Kent moved to retroactively approve the expense. Mr. Roehrer seconded the motion. The motion carried.

## Property Committee

Mr. Roehrer reported for the property committee.

- The bulk pickup from the Spring Clean-up has happened.
- The new refrigerator has been installed at the rectory.
- The visibility guard rail will be installed this Saturday.
- The only solution to the water ponding in the parking lot is to repave the parking lot.

## Calendars

### July

- 4<sup>th</sup> the office will be closed.
- 14<sup>th</sup> no choir warm up
- 15<sup>th</sup>-28<sup>th</sup> The Rev. Richardson will be on vacation
- 18<sup>th</sup> Healing and Prayer Service

- 21<sup>st</sup> Single 10:00 a.m. service of Morning Prayer
- 25<sup>th</sup> Healing and Prayer Service
- 28<sup>th</sup> Single 10:00 a.m. service of Morning Prayer
- Mr. Roehrer moved to approve the July calendar as amended. Mrs. Moody seconded the motion. The motion carried.

## August

- 11<sup>th</sup> no choir warm-up
- 13<sup>th</sup> 10:30 Outreach Committee
- Mrs. Harbinsky moved to approve the August calendar as amended. Mrs. Arther seconded the motion. The motion carried.

Mr. Simonelli moved to end the meeting. Mrs. Kent seconded the motion. The motion carried.

The meeting ended with the Lord's Prayer at 8:32 p.m.

Respectfully submitted,  
Mary R, Harbinsky  
Clerk of the Vestry