

St. David's Episcopal Church

Vestry Meeting

September 19, 2018

Present: Mary-Esther Arthur, Mary Harbinsky, Pat Hodde, Kathy Kent, Lee Moody, Jon Richardson, Mike Roehrer, John Simonelli, Marty Stanton, Jennifer Trevisan, Irene Williams

Excused: Dale Pappas-Wilhelm

Guest: Bonnie Hook

The Rev. Richardson called the meeting to order at 7:00 p.m. A quorum was established.

Mrs. Harbinsky opened the meeting with prayer.

Mrs. Kent read Philippians 4:8-9 "Finally, beloved, whatever is true, whatever is honorable, whatever is pleasing, whatever is commendable, if there is any excellence and if there is anything worthy of praise, think about these things. Keep on doing the things that you have learned and received and heard and seen in me, and the God of peace will be with you." Mrs. Kent shared her realization that she needed to stop fixating on bad things only and also focus on the good things. She shared some good news stories she had read.

Mr. Simonelli moved to approve the agenda as presented. Mrs. Hodde seconded the motion. The motion carried.

The minutes of the August 15th meeting were corrected to spell Mrs. Arthur's name correctly, Mary-Esther Arthur. Mrs. Kent moved to approve the minutes as corrected. Mr. Roehrer seconded the motion. The motion carried.

OPPORTUNITIES

Stewardship

Mr. Simonelli reported on Stewardship.

- \$1,940.12 was netted from the Thrill of the Grill. Thanks were expressed to all the volunteers who made the event a success.
- The Fish and Chips dinner will be on a Saturday evening because no Fridays in Lent were available. Mr. Simonelli was asked to attempt to schedule a Friday evening in Lent 2020.

Thanksgivings

- Thanksgivings were expressed for Kathy and Steve Kent's coordination of the Thrill of the Grill and for all the volunteers who helped.
- Thanksgivings were expressed for Mr. Simonelli's donation of the new dishwasher.
- Thanksgivings were expressed for Mr. Stanton volunteering to be a crucifer.
- Thanksgivings were expressed to Kris Lee and Jeanette Meyer for joining the St. David photographers.
- Thanksgivings were expressed to Mrs. Hook and Mr. Horton for getting QuickBooks on line.

QuickBooks

Mrs. Hook answered questions regarding the reports.

- The switch on line has been accomplished and the reports are easier to understand.
- The reports indicate a deficit. We started the year with a deficit budget. The surplus from 2017 doesn't show in this year's reports.
- We are now at the awkward stage in the complete transition to QuickBooks. The difficulties are being addressed.
- Mr. Simonelli moved to receive the QuickBooks report for August. Mr. Stanton seconded the motion. The motion carried.

Treasurer's Report

Mrs. Arthur answered questions regarding her report.

Operations and Actions

- Rev. Richardson discussed the maintenance contract for technical support for our computers. It would be less expensive to end the contract and keep the line item to replace computers that have failed. Back up could be covered by Drop box for \$100.
- Mr. Stanton volunteered to attempt to deal with wi-fi extension issues.
- The listing of restricted and unrestricted funds is being studied and simplified.
- Rev. Richardson discussed adding a service/processing fee for credit or debit purchases for ticket sales and purchases.
- Mr. Simonelli moved to add a service charge to credit and debit payments to sales for events and products. Mrs. Kent seconded the motion. The motion carried with one negative vote. The change will be mentioned in church and in this week at St. David's.
- Mr. Stanton moved to approve the new stewardship pledge form as presented. Ms. Trevisan seconded the motion. The motion carried.

- Rev. Richardson discussed the need for a check request form to provided transparency and an audit trail. The form as presented will be amended to be an Expense Request and a note will be added that the person approving the request will fill out the category/account column. Mr. Stanton moved to approve the Expense Request form as amended. Ms. Trevisan seconded the motion. The motion carried.
- Vestry membership status was discussed, and will continue at the October meeting.
- Mr. Simonelli updated the Vestry on the Disaster Recovery Program. We will continue using the program in place, but we will only buy a limited supply of water and food at the time of a disaster event. At the end of the disaster season, any remaining food will be taken to the food bank at the Nazarene Church in Butler.
- We are now testing our two generators both in the spring and fall.

Property Committee

Mr. Roehrer reported on the property committee.

- An offer has been received to donate a garbage disposal for the kitchen. This item will be tabled until the October meeting.
- An anonymous donor has offered to air condition the large skylight room. Quotes will be obtained.
- Plans for the guard rail marking the driveway entrance were passed around.

Calendar

Additions and corrections:

- Columbus Day is observed on October 8.
- No choir warm up on October 7.
- October 6 Town Wide Yard sale.
- Stewardship Committee October 15.
- Mr. Simonelli moved to approve the calendar as amended. Mr. Stanton seconded the motion. The motion carried.

The meeting was ended at 8:43 p.m. with the Lord's Prayer.

Respectively submitted,
Mary Harbinsky
Clerk